

**School Travel Plan Requirements (2016) using Modeshift STARS system.**

**The following sections must be completed in order for the travel plan to be approved.**

**(Please note that the SCC requirements are slightly different to those in order to achieve accreditation.)**

- Introduction
  - School Details
  - Pupil and Staff Information (inc part-time staff and 'where our pupils travel from')
  - Opening times (inc evening lettings etc in 'other timings')
  - Working Group members
  
- Travel & Transport Infrastructure
  - On-site facilities
  - STARS Routes to School Audit
  
- Surveys, Modal Shift & Targets
  - Pupil Survey
  - Staff Survey
  - Targets
  
- Travel & Transport Issues
  - List specific issues raised by pupils, parents, staff that affect sustainable journeys to school & the possible solutions
  
- Action Plan
  - Select a minimum of five initiatives, one must be a Consultation initiative
  - Initiatives can be set for up to five years
  
- Sign Off
  - School Travel Plan Champion
  - Head teacher
  - Governor
  - LA Officer