

## Supplementary Role Profile for the Chairman of the Health and Wellbeing Board

This document builds on the general role profile for Suffolk County Councillors.

This document summarises the main features of working as the Chairman of the Health and Wellbeing Board and for which a Special Responsibility Allowance is paid under SCC Constitution Part 7, Schedule 1 'Rates of Basic and Special Responsibility Allowances'.

### **Main Purpose of the Role of the Chairman of the Health and Wellbeing Board:**

1. The role of the Chairman of the Health and Wellbeing Board is to ensure that the work of the Board is conducted so as to discharge the terms of reference included under the Main Activities and Responsibilities below:

### **Key Relationships:**

- Members of the Board
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### **Main Activities and Responsibilities:**

In accordance with the Council's Constitution, the Chairman will ensure that the Health and Wellbeing Board functions

10.6.1 to improve wellbeing outcomes for Suffolk;

10.6.2 to fulfil the statutory responsibilities as set in the Health and Social Care Act 2012;

10.6.3 to develop a stronger role in promoting joint commissioning and integrated provision between health, public health and social care;

10.6.4 to prepare a joint health and wellbeing strategy (in preparation for the statutory duty);

10.6.5 to involve service users and local people in its work including preparing its joint health and wellbeing strategy;

10.6.6 to own and drive delivery of the Joint Strategic Needs Assessment;

10.6.7 to promote integrated approaches particularly between health, care, police and the broader public services family;

10.6.8 to influence commissioning plans to encourage integrated approaches that are consistent with the developing joint health and wellbeing strategy.

The above roles are fulfilled by chairing the bi-monthly Suffolk Health and Wellbeing Board, attendance and participation in the Programme Office meetings associated with the board.

#### **Additional Responsibilities:**

The Chairman of the Health and Wellbeing Board will also:

1. Represent the Health and Wellbeing Board as a participating but non-voting member of the Ipswich and East Clinical Commissioning Group Co-commissioning committee (this committee is held in public and holds to account those responsible for the administration of GP commissioning arrangements devolved by NHS England. (bi-monthly).
2. Represent the Health and Wellbeing Board as a participating but non-voting member of the West Suffolk Clinical Commissioning Group Co-commissioning committee (this committee is held in public and holds to account those responsible for the administration of GP commissioning arrangements devolved by NHS England (bi-monthly).
3. Participate in the Health and Wellbeing Board development sessions – approximately 4 times a year.
4. Participate in the Health and Wellbeing Annual Conference – 1 per year.
5. Attend the bimonthly Suffolk County Council Health Scrutiny as an invited participant.

#### **Estimated average monthly time spent on the role:**

36 - 40 hours.

#### **Any other comments**

The Wellbeing Board is a statutory Committee and in Suffolk involves a range of external stakeholders, working at a strategic level. Engendering a collaborative approach is essential to the success of the Board.

The Health and Wellbeing Board has been shortlisted in the 2016 Local Government Chronicle Awards for 'Effective Health and Wellbeing Board'.

The Health and Wellbeing Board also has responsibility for the oversight and agreement of the Better Care Fund plan in Suffolk.