

Supplementary Role Profile for the Chairman of the Health Scrutiny Committee

This document builds on the general role profile for Suffolk County Councillors.

This document summarises the main features of working as the Chairman of the Health Scrutiny Committee and for which a Special Responsibility Allowance is paid under SCC Constitution Part 7, Schedule 1 'Rates of Basic and Special Responsibility Allowances'.

Main Purpose of the Role:

The role of the Chairman of the Health Scrutiny Committee is to ensure that the work of the committee is conducted so as to discharge the terms of reference below:

10.4 Health Scrutiny Committee

10.4.1 The Council will appoint a Health Scrutiny Committee to review and scrutinise, in accordance with the Local Authority (Public Health, Health and Wellbeing Boards and Health Scrutiny) Regulations 2013, matters relating to the health service in Suffolk and to make reports and recommendations on such matters in accordance with the regulations.

10.4.2 The role of the Health Scrutiny Committee will be to invite and consider comments from interested parties. Interested parties will include:

- local patient and carer organisations,
- Local Healthwatch organisations,
- the Health and Wellbeing Board,
- NHS Trusts in Suffolk,
- consultations on substantial variation

These representations will help to develop a forward work programme, and will be included in any matters to be considered.

10.4.3 The Health Scrutiny Committee has responsibility for the scrutiny of wellbeing and health services across the county and may review and scrutinise any matter relating to the planning, provision and operation of health services in the county.

10.4.4 The Health Scrutiny Committee may establish joint arrangements for the scrutiny of health matters, including the appointment of a joint committee, with one or

more local authorities, to exercise the functions relevant to the Health Scrutiny Committee.

10.4.5 The Health Scrutiny Committee may make reports and recommendations to the appropriate person(s) or body, on any matter that it has reviewed or scrutinised.

10.4.6 The Health Scrutiny Committee must be consulted where any responsible person (defined in the regulations) has under consideration any proposal for a substantial development of the health service in the county, or for a substantial variation. The Committee may report to the Secretary of State if it is not satisfied that consultation on any proposal has been adequate in relation to content or time allowed, where it is not satisfied with any reasons given for not consulting, and where it considers that the proposal would not be in the best interests of the health service in the county.

10.4.7 The Health Scrutiny Committee may establish such task and finish groups and, where appropriate, appoint the Chairman from within the membership of the Health Scrutiny Committee but with such other membership as it sees fit, to undertake scrutiny on a task and finish basis.

Additional Responsibilities:

The Chairman will also:

1. Be the Council's leading member for the Committee within its terms of reference.
2. Provide for appropriate public participation in meetings in accordance with the Council's Constitution.
3. Work with the Vice Chairman and other Committee members and seek relevant input from officers and other stakeholders.
4. Represent and promote the work and views of the Committee to other councillors, the media and the public as appropriate.
5. Keep up to date with developing good practice within the scope of the Committee.

Estimated average monthly time spent on the role:

16 hours

Any other comments

None.