

## Profile of a Suffolk County Councillor

### Local Community Leadership

1. To lead and represent the interests of the local community, its environment and its constituents.
2. To engage with locally interested parties and involve and consult them on key council decisions.
3. To promote and support citizenship locally and empower the community to participate in the governance of the area.
4. To undertake case work for constituents and act as an advocate in resolving concerns or grievances.
5. To communicate with local people and answer enquiries:
  - about decisions that affect them;
  - about opportunities in the community;
  - regarding the rights of constituents;
  - as to why decisions are taken.
6. To participate constructively in the good governance of the area.
7. To use influence to develop links between groups, communities and the locality.
8. To forge local partnerships to ensure resources are used to meet the needs of the area.
9. To act as an informal local scrutineer – maintaining a single ‘overview’ role.

### Representation

1. To fulfil the legal and local requirements placed on a councillor in accordance with the Code of Conduct
2. To inform debate at full Council meetings and contribute to the effectiveness of the council meeting as the focus of visible leadership.
3. To participate in the setting of strategic policies.
4. To contribute to the formation and scrutiny of the council’s policies, budget, strategies and service delivery.
5. To ensure good governance and accountability compliance.
6. To contribute toward scrutiny of decision-making and monitoring of services.
7. To represent the Council to the community and the community to the Council.
8. To develop and maintain knowledge of how the council works and develop working relationships with its officers.
9. To represent the council on outside bodies as and where appropriate.

### Other

1. To be responsible for personal development and undergo appropriate development and continuous improvement for any role undertaken.