Paperwork needed for Notice of Marriage or Civil Partnership (EEA* citizens)

These are the documents we are permitted to accept to prove evidence of your name, date of birth, nationality, address and marital status.

**Are you or your partner subject to Immigration Control?** If so please note that your waiting period may have to be extended to 70 days. Please see information in table 2.

If you have difficulty producing any of these documents please take advice from the office you will be attending for your notice of marriage.

If you are a serving member of the UK Forces you will need to produce evidence of **your barrack block and room number or a letter from your Commanding Officer confirming these details**.

If you are being married in the Church of England or the Church in Wales and you require the Registration Service to carry out the legal preliminaries please contact us for further guidance.

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**TABLE 1**

You will need to produce one document from each column. You do not need to produce anything from column 4 unless you have been married before.

**IF YOUR PARTNER IS A NON EEA CITIZEN YOU WILL BOTH NEED TO PRODUCE 2 RECENT PASSPORT STYLE PHOTOS WHICH WE WILL NEED TO RETAIN**

<table>
<thead>
<tr>
<th>Name including surname</th>
<th>Nationality (these documents will also prove your date of birth)</th>
<th>Address</th>
<th>If you have been married before</th>
</tr>
</thead>
</table>
| • Current valid UK passport  
  • Current valid EEA passport  
  • Current valid EEA ID card  
  • Valid photo-card driving licence (full or provisional) UK/Isle of Man/Channel Islands  
  • One of the address documents shown in Column 3 if the name you are using is shown in full on the document | • Current valid UK passport  
  • Current valid EEA passport  
  • Current valid EEA ID card  
  • Certificate of registration as a British Citizen  
  • Certificate of naturalisation as a British Citizen  
  • Full UK Birth Certificate (showing parental details). If you were born after 1 January 1983 and do not have a current valid passport you will also need to bring evidence of your parent’s nationality and their marriage certificate if you are using your father’s nationality. Please seek advice from your local register office. | • Utility bill dated no more than 3 months before the date on which notice of marriage is given (not a mobile phone bill)  
  • Bank or building society statement or passbook dated no more than 1 month before the date on which notice of marriage is given  
  • Mortgage statement less than 1 year old  
  • Council Tax bill less than 1 year old  
  • Current residential tenancy agreement  
  • Valid photo-card driving licence (full or provisional) UK/Isle of Man/Channel Islands | • Your final divorce document and translation if not in English. (If your divorce is recorded in a civil register we will need to see a certified copy of the entry and translation). If your divorce took place outside the UK there will be an additional fee to be paid at the time of your appointment.  
  • The death certificate of your spouse and translation if not in English.  
  • If you are using a different name to the name shown on your decree absolute, or your name does not appear on the death certificate of your spouse, you will also need to bring your marriage certificate (and translation, if it is not in English). |

If you have been known by a previous name you will need to bring all the paperwork concerning your name change.

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* EEA countries, Austria, Belgium, Bulgaria, Croatia, Republic of Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland (not part of EEA but is part of the single market) and UK