How to set up email notifications via One.Network

Please go to: https://one.network/custom/suffolk/
1. Select “Sign In”.

2. If you do not already have an account, Click “Sign up” If you do, skip to step 7.
3. Enter the Fields highlighted with the red box and submit by clicking “sign up”.

4. You will receive an email confirmation. (check junk / spam inbox)
5. You will need to click “Activate” to confirm the account set-up.

6. You will be redirected to set up the password for your account.
7. Once the password has been completed, click on the orange icon in the top right, then clicking “Alerts”.

8. Enter the required information in the field highlighted in the red boxes and how frequent you wish to receive the email alerts. Then click “Set Alert”.

9. You will need to check your email for further instructions.

10. The Alert will not begin until you have confirmed the alert, by clicking “Confirm Alert Registration”. This is now complete.