Supplementary Information Form (SIF) 2019/2020:
To support applications for Long Melford Church of England Primary School
Guidance notes

This form must be used where parents or carers wish to express a preference for Long Melford CE Primary School on the grounds that the child and/or family are practising members of the Church of England.
This form will enable the school to assess whether the application can be considered under the religious grounds criterion. It is not compulsory to complete this form.

This is not an application form. Applications for a school place must be made by using the online facility or by completing a paper application form.

Please refer to the details of the schools admissions criteria before you apply. We strongly recommend that you read the relevant guide Admissions to Schools in Suffolk and the relevant Directory of Schools in Suffolk. The guide and directories are available online at: www.suffolk.gov.uk/admissions.

We do not acknowledge receipt of SIF’s and strongly suggest that you get proof of postage. Please print in capital letters

Child’s legal last name __________________________________________________________
Child’s first name ____________________________________________________________
Child’s middle name __________________________________________________________
Child’s date of birth __________________________________________________________
Child’s current address ________________________________________________________
Telephone numbers for parent/carer ____________________________________________
Email address for parent/carer ________________________________________________
Which Church do you and/or your child attend? _________________________________

Are you and/or your child a practising member of the Church of England and do you and/or your child go to church regularly, that is to say at least once a month?
(please tick) Yes No

What was your previous Church? (if you have recently moved)
________________________________________________________________________

If you have changed churches during the past year, please provide details of your previous Priest/Minister
Name _______________________________________________________________________
Address ____________________________________________________________________
To be completed by your Priest/Minister
(If there is currently no minister in post a senior church officer may sign)

I can confirm, to the best of my knowledge, that the above information is accurate.

Signed ________________________________________________________________

Dated _______________________________________________________________

Name ________________________________________________________________

Position ______________________________________________________________

Address ______________________________________________________________

Please return this form to:

Long Melford CE Primary School, Cordell Road, Long Melford, Suffolk. CO10 9ED

Telephone: 01787 379929
Email: office@longmelfordprimaryschool.co.uk

How we will use your information:
We will use the information you have provided in your application for a school place in accordance with the Data Protection Act 1998. We will check and/or share this information, where necessary, with other admission authorities, local authorities, schools or education professionals, and Suffolk County Council’s home to school transport service, to process your application and support the development of services. We will also use the information to enable Suffolk County Council to keep up to date figures on the availability of school places. We may share your information with other agencies to help you and/or your family to receive the appropriate services for your child’s education, to help prevent fraud, or if required to do so by law.