

Hi

Confirming the details of the evaluation of responses meeting in April

Thank you for agreeing to help us determine our main provider from October 2020. I previously wrote to say that your role will involve giving your views along with other carers about an extract from the written submissions as part of the evaluation.

I have now received responses from everyone.

You will be joined by other carers, the evaluation organiser and myself as a member of the evaluation panel.

We won't know until a date at the end of March how long the meeting needs to be, and if anything, the meeting time may be reduced. I also plan to arrange for the written information you will be reviewing at the meeting to be sent to you in advance of the actual meeting.

The date that suited most carers was Thursday 23rd April in the morning.

Drinks will be provided. Please bring your bank details with you if you have expenses you wish to claim for as follows:

Bank Details

Please provide the following details if you are a new claimant.

Bank Name	<input type="text"/>	Account Title	<input type="text"/>
Address of Bank	<input type="text"/>		Post Code <input type="text"/>
Bank Sort Code	<input type="text"/>	Account No	<input type="text"/>

To recap the meeting details are as follows:

Date	Location	Room
To be confirmed	To be confirmed	To be confirmed

I have added my full contact details at the bottom should you need to get in touch closer to the date.

Many thanks

Helen
family.carers@suffolk.gov.uk