**Suffolk County Council Culture Project Fund**

Small Grants up to £1,500

Application Check List

**Please check that you have fully completed all Application Tasks by going through this check list.**

|  |  |
| --- | --- |
| Please answer all the questions on the Application Form – this is essential. |  |
| Please answer all the budget questions. You do not have to use the Word template in the Application Form. If you prefer, please set your budget out using Excel and attach the Excel document. |  |
| Please identify any capital expenditure in your budget.  |  |
| Please be sure to sign the declaration. |  |
| **DEADLINE: Within four weeks of the receiving a grant offer letter.****All applications must be emailed to** **cultureprojectfund@suffolk.gov.uk**  |