



Highway Licensing Quick Guide

Our commitment to license temporary and permanent items placed on the highway

What we do

We have a statutory duty under the Highways Act 1980 to help facilitate the placement, by third parties, any approved items within the highway.

Our main consideration is around safety to all users of the highway and any works are controlled and planned to ensure that the use of the highway network is managed efficiently and effectively to minimise disruption and delay.

Third parties can include members of the public, parish, town, district and borough councils, developers, contractors etc.

What requires a highways licence?

Most commonly we issue highway licences for:

- Skips
- Scaffolds
- Cranes (including over-sail licence)
- Building Materials
- Banners and Seasonal Decorations
- Signs – housing developments/events
- Signs – ‘A’ boards
- Planting
- Street Furniture e.g. dog bins, noticeboards, benches
- Mobile Elevating Work Platforms (MEWPs) e.g. cherry pickers
- Attachments to Street Lights
- Temporary excavation of the highway
- Electric Vehicle Charging Units
- Containers and Welfare Units
- Support District/Borough Councils – tables/chairs and street trading requests
- Movement of Abnormal Indivisible Loads (AILs) through the county

Temporary Licences

Temporary licences are usually issued for periods of 2 weeks (e.g. skips) or 4 weeks (e.g. scaffolds) and can be extended by applicant with our approval.



There are application fees applied to most licences as well as fixed penalty notices/fees for breach of conditions.

You can find out what skips and scaffolds are either on the highway or planned to be on the highway (along with all other highway works), by visiting the [one.network](https://www.one.network) website.

View more information on [highway licences](#) on our website.

Vehicular accesses

A large proportion of our work is the management of vehicular accesses (dropped kerbs) applications.



We offer a pre-application advice service prior to receiving the full application. Our Licensing Inspector will visit site and assess any request against our current criteria.

View our criteria and steps on how to [apply and pay for a dropped kerb](#) on our website.