

Key Decision Forward Plan

Purpose

The purpose of this document is to give sufficient notice to people affected by key decisions to exercise their rights to see papers and make an input into the decision-making process.

Key Decisions

At Suffolk County Council, most key decisions are made by the Cabinet. Setting the budget is a decision of the County Council. Some key decisions may be made under specifically delegated authority as defined in the Council's [Constitution](#).

Regulation 8 of the Local Authorities (Executive Arrangements) (Access to Information) (England) Regulations Part III [Statutory Instruments 2000 No 3272] states:

8 (1) In these regulations a 'key decision' means an executive decision which is likely:

- a) to result in the relevant local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the relevant local authority.

Threshold

Suffolk County Council has adopted a threshold of £500,000 for key decisions.

This plan includes decisions which the decision maker has decided are key decisions in that they:

- a) involve significant expenditure or savings; or
- b) have a significant effect on communities,

even though they are either below the adopted threshold or impact on people in one electoral division only.

Decision Makers

Cabinet:

Councillor Matthew Hicks	Leader of the Council.
Councillor Richard Smith MVO	Deputy Leader and Cabinet Member for Finance, Economic Development and Skills.
Councillor Nadia Cenci	Cabinet Member for Communities
Councillor Chris Chambers	Cabinet Member for Transport Strategy, Planning and Waste
Councillor Bobby Bennett	Cabinet Member for Children and Young People's Services
Councillor Beccy Hopfensperger	Cabinet Member for Adult Care
Councillor Andrew Reid	Cabinet Member for SEND and Education
Councillor Richard Rout	Cabinet Member for Devolution, Local Government Reorganisation and NSIPs
Councillor Paul West	Cabinet Member for Ipswich, Operational Highways and Flooding.

County Council: A full list of [County Councillors](#) is available on the SCC website.

Delegated Authority: Where a key decision is to be made under delegated authority, the name and title of that individual will be provided under that item.

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- The information provided for each key decision below includes a list of the documents which will be submitted to the decision maker for consideration in relation to the matter in respect of the key decision to be made. Subject to any restriction on their disclosure, copies of, or extracts from, any document listed will be available on Suffolk County Council’s website or be available for inspection at Endeavour House, 8 Russell Road, Ipswich, IP1 2BX at least five clear days before the meeting (please contact Democratic Services on 01473 265119 or email: committee.services@suffolk.gov.uk for further information).
 - Further documents relevant to those matters may be submitted to the decision maker. If you wish to submit further documentation relevant to a decision being made or you require details of those documents (if any) as they become available, please contact Democratic Services (contact details above).
 - The list below also includes items that are not key decisions (if any) which will be considered by the Cabinet.

Key Decision: 6 October 2025 to 4 November 2025

Subject:	2025-26 Budget – Quarter 2 Monitoring Report
Is this a key decision?	No
Date key decision to be made:	4 November 2025
Decision maker:	Cabinet
Cabinet Member:	Councillor Richard Smith, Deputy Leader and Cabinet Member for Finance, Economic Development & Skills
Description:	This report summarises the Council’s forecast performance against its 2025-26 Revenue Budget and Capital Programme as at Quarter 1. It includes an explanation of budget variances compared to the budget. The report will also show the Council’s reserves, virements and the Council’s Treasury Management Activities.
Documents to be submitted:	Report by the Chief Executive with Annexes
Lead officer:	Andrew.Filby@Suffolk.gov.uk Head of Corporate Finance 01473 260776

Subject:	Suffolk County Council Relevant Representations in respect of the Norwich to Tilbury Development Consent Order Application
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Is this a key decision?	Yes
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Date key decision to be made:	4 November 2025
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Decision maker:	Cabinet
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Cabinet Member:	Councillor Richard Rout, Cabinet Member for Devolution, Local Government Reorganisation and NSIPs
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Description:	SCC Relevant Representations to the Planning Inspectorate (PINS) in respect of the submitted Norwich to Tilbury 400kV Grid Reinforcement Development Consent Order application. Authority under delegated powers to make further representations to PINS during the course of the Examination in Public.
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This decision is urgent as not making the decision on this date would mean that Cabinet will not have a chance to discuss the SCC Relevant Representations before they are submitted.

Documents to be submitted:	Report by the Executive Director of Growth, Highways & Infrastructure
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Lead officer:	Graham Gunby, National Infrastructure Planning Manager, graham.gunby@suffolk.gov.uk 01473 264807
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Subject:	Suffolk Local Access Forum Annual Report 2024-2025
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Is this a key decision?	No
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Date key decision to be made:	4 November 2025
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Decision maker:	Cabinet
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Cabinet Member:	Councillor Paul West, Cabinet Member for Ipswich, Operational Highways and Flooding.
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Description:	The local access forum is a statutory stakeholder body which advises on improving access to the countryside. It is required to submit an annual report of its activities and the appointing authority (the county council) must publish that report. The report details the forum's activities and highlights its priorities and recommendations.
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Documents to be submitted: Report by the Executive Director of Growth, Highways & Infrastructure

Lead officer: Andrew Woodin, Development & Improvement Manager
andrew.woodin@suffolk.gov.uk 01473 264753

Subject: On-site Fire Provision at Sizewell C

Is this a key decision? Yes

Date key decision to be made: 4 November 2025

Decision maker: Cabinet

Cabinet Member: Councillor Steve Wiles, Cabinet Member for Public Health and Public Protection

Description: On-site Fire cover for Sizewell C is a requirement under the Office for Nuclear Regulator and emergency planning regulations, and the Fire Service Act 2004 requires that a Fire and Rescue Authority maintain an effective service to keep members of the public and fire personnel safe. SFRS has a statutory duty to meet this responsibility.

Cabinet is asked to approve SFRS working with Sizewell C, to consider all options, to support the provision of dedicated on-site provision of Fire and Rescue activity at Sizewell C.

Cabinet is also asked to agree the delegation of authority to the Director for Fire and Public Safety, in consultation with the Cabinet Member for Public Health and Public Protection to deliver the above.

Documents to be submitted: Report by the Chief Fire Officer and Executive Director for Fire and Public Safety

Lead officer: Jon Lacey, Chief Fire Officer, SFRS
Tel: 07535 290980
Jon.lacey@suffolk.gov.uk

Indicative Forward Plan of Key Decisions: 5 November 2025 to 24 February 2025

This section provides an indicative list of key decisions that the Cabinet, County Council or a delegated officer is likely to make between the dates indicated above. Suffolk County Council aims to keep to the dates shown below however as new circumstances come to light, it may be necessary to reschedule some items and add or remove others.

The list below also includes items that are not key decisions (if any) which may be considered by the Cabinet.

There are currently no items for the Cabinet meeting on 2 December 2025.

Subject:	Revenue Budget 2026-27 and Capital Programme 2026-30
Is this a key decision?	No
Date key decision to be made:	27 January 2026
Decision maker:	Cabinet
Cabinet Member:	Councillor Richard Smith, Deputy Leader and Cabinet Member for Finance, Economic Development & Skills
Description:	This report summarises the Council's final Revenue and Capital budget for 2026-27 and outlines the background, financial environment, scrutiny and consultation arrangements. It details the savings proposals being recommended together with the Council's Treasury Management arrangements and Prudential Indicators. It makes recommendations to Council on the budget requirement and council tax for 2026-27 together with the Capital Programme, its financing and prudential indicators.
Documents to be submitted:	Report by the Chief Executive with Annexes
Lead officer:	Andrew.Filby@Suffolk.gov.uk Head of Corporate Finance 01473 260776

Subject:	Revenue Budget 2026-27 and Capital Programme 2026-30
Is this a key decision?	No
Date key decision to be made:	12 February 2026
Decision maker:	County Council
Cabinet Member:	Councillor Richard Smith, Deputy Leader and Cabinet Member for Finance, Economic Development & Skills

Description: This report summarises the Council's final Revenue and Capital budget for 2026-27 and outlines the background, financial environment, scrutiny and consultation arrangements. It details the savings proposals being recommended together with the Council's Treasury Management arrangements and Prudential Indicators. It makes recommendations to Council on the budget requirement and council tax for 2026-27 together with the Capital Programme, its financing and prudential indicators.

Documents to be submitted: Report by the Chief Executive with Annexes

Lead officer: Andrew.Filby@Suffolk.gov.uk
Head of Corporate Finance
01473 260776

Subject: 2025-26 Budget – Quarter 3 Monitoring Report

Is this a key decision? No

Date key decision to be made: 24 February 2026

Decision maker: Cabinet

Cabinet Member: Councillor Richard Smith, Deputy Leader and Cabinet Member for Finance, Economic Development & Skills

Description: This report summarises the Council's forecast performance against its 2025-26 Revenue Budget and Capital Programme as at Quarter 1. It includes an explanation of budget variances compared to the budget. The report will also show the Council's reserves, virements and the Council's Treasury Management Activities..

Documents to be submitted: Report by the Chief Executive with Annexes

Lead officer: Andrew.Filby@Suffolk.gov.uk
Head of Corporate Finance
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