

BEFORE THE JAM

MEETING PREP CHECKLIST

- Quiet room at school, big enough for all attendees (approx. 2 hours).
- Clear wall space for visual graphic (blue-tac/masking tape).
- Consider child's strengths/difficulties in: C&I, C&L, SEMH, Physical & Sensory.
- Bring helpful info (child's views, assessment data, notes, photos, videos).



WHO WILL BE AT THE MEETING?

The meeting will be arranged and facilitated by an Educational Psychologist (EP) and will include staff, parents or carers, and possibly other professionals who know the child or young person well.

JAM VIDEO



PURPOSE

Shape the advice shared with the Local Authority as part of the EHC needs assessment process by:

- Bringing together the people who know the child best. Building a shared picture of strengths, needs or barriers they might be facing.
- Set realistic goals and considering support that will help them make progress towards these and thrive in education.
- Working in partnership.

Joint Assessment Meetings (JAMs)

EDUCATION SETTING INFORMATION SHEET

WHAT HAPPENS AFTER THE MEETING?

The EP will use everything discussed in the JAM, alongside any extra information, to write their professional advice for the Local Authority. A copy of this advice will also be sent to you and to the family.

DOES THE CHILD NEED TO BE THERE?

We may ask the child or young person if they'd like to attend some or all of the meeting. They don't have to come if they aren't able to, their views can be gathered in another way.

WHAT HAPPENS DURING THE MEETING?

The meeting usually takes place at school, but it can be online if that's easier. The EP will lead the meeting and make sure everyone has a chance to speak. You'll talk about the child or young person's strengths, needs, and any concerns. Together, you'll think about areas where they might need support and discuss ways to help them learn and remove barriers. JAMs are open, respectful, and focused on finding practical solutions.

FEEDBACK

Help us improve! Share your thoughts on our JAM and your EP experience in our quick anonymous [survey](#). Scan the QR code to respond



Any further questions, please contact the EP or member of P&TS that invited you to the JAM