

Guide to Smoothwall Filtering Customisation. Allowing specific website domains and URLs.

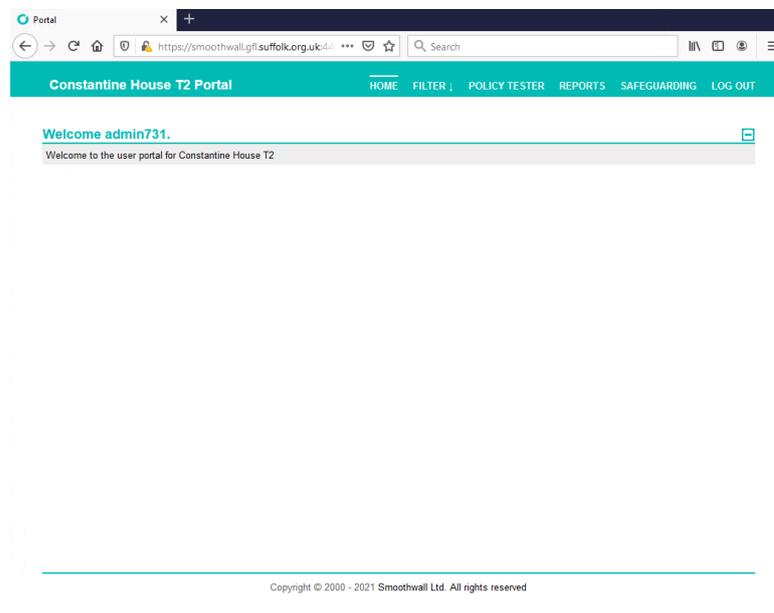
The Smoothwall solution enables schools to control access to specific websites by adding websites to allowed or blocked Filter lists, to meet their individual filtering requirements.

The following changes can be made within your portal:

- Allow or deny specific website domains, URLs or search phrases (whilst keeping the complete category blocked or unblocked)
- Allow or deny categories and sub categories of websites

NOTE: Should you experience display or functionality issues, try an alternative web browser such as Google Chrome.

1. Log into your account as shown during training, using the provided username and password via <https://smoothwall.gfl.suffolk.org.uk:442/cgi-bin/login.cgi>
2. Once you have successfully logged in, you will be presented with the main menu, which should look similar to the example below.

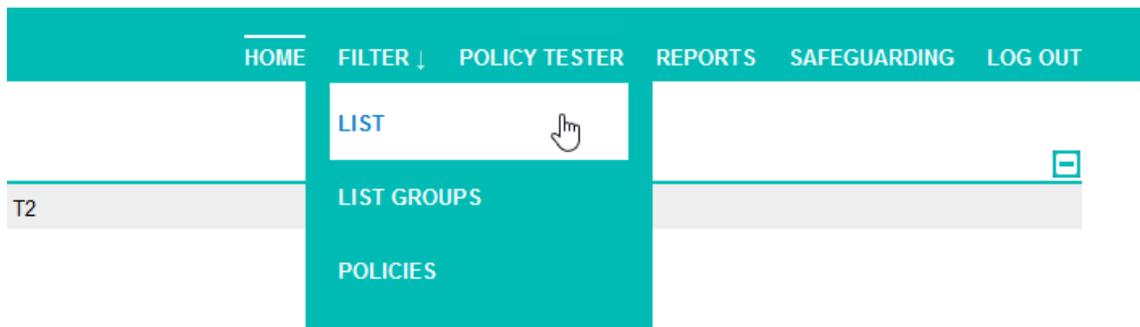


3. The **FILTER** menu has 3 headings

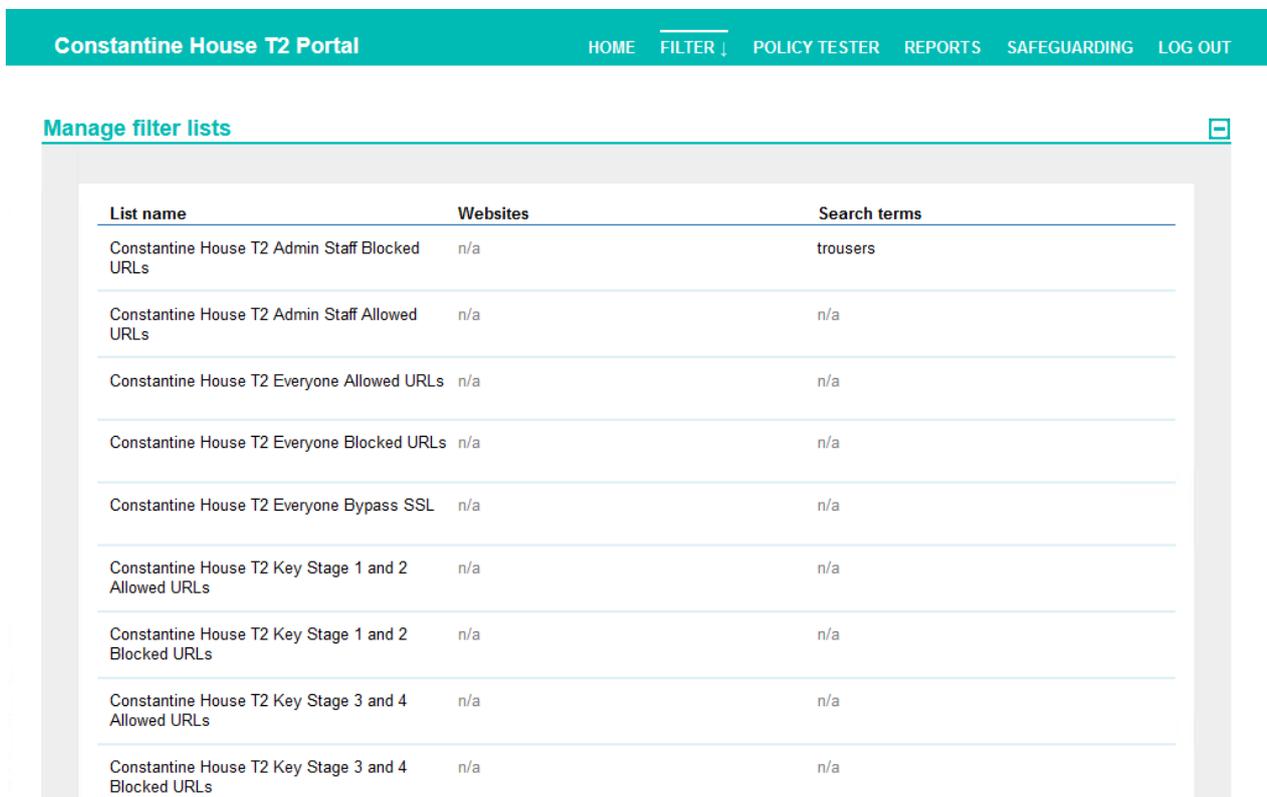
- **FILTER > LIST** – This section allows the administrator to allow or deny specific website domains, URLs or search phrases (whilst keeping the complete category blocked or unblocked). It is recommended that all required changes are applied in this section.

- **FILTER > LIST GROUPS** – This section allows the administrator to allow or deny entire categories and sub categories of websites. It is not recommended that schools amend these settings, but if changes are made they should be done with care.
- **FILTER > POLICIES** – This lists the policies and their priority, for information only.

Choose **LIST**, as shown below.



4. You will then be presented with the **Manage filter lists** screen, as shown below. (The screenshot below shows n/a as no websites have been configured)

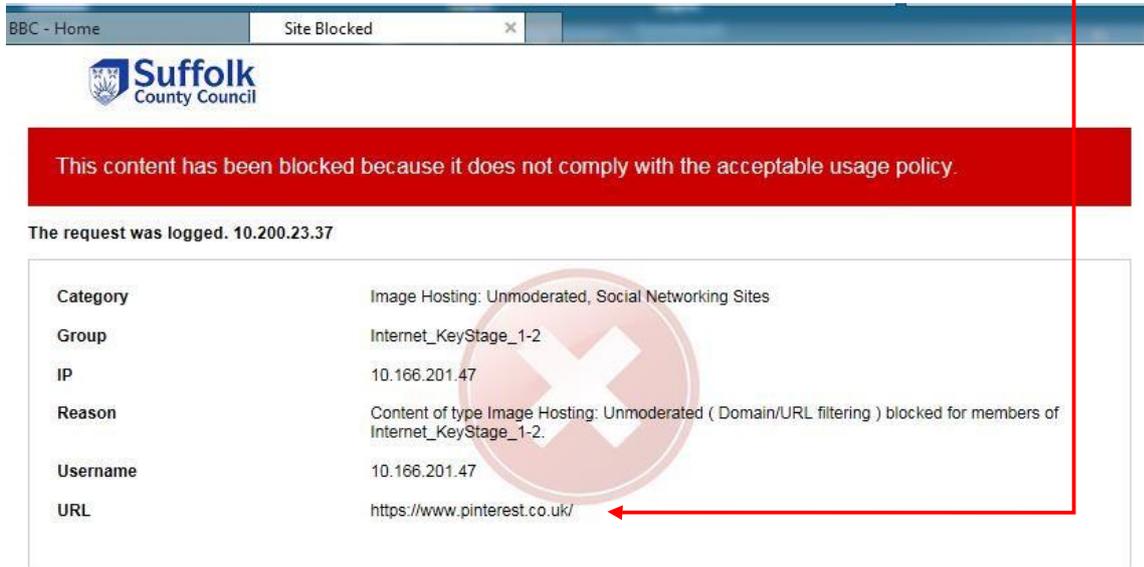


The screenshot shows the 'Manage filter lists' screen with a teal header bar containing 'Constantine House T2 Portal' and navigation links: HOME, FILTER ↓, POLICY TESTER, REPORTS, SAFEGUARDING, and LOG OUT. The main content area has a title 'Manage filter lists' and a table with the following data:

List name	Websites	Search terms
Constantine House T2 Admin Staff Blocked URLs	n/a	trousers
Constantine House T2 Admin Staff Allowed URLs	n/a	n/a
Constantine House T2 Everyone Allowed URLs	n/a	n/a
Constantine House T2 Everyone Blocked URLs	n/a	n/a
Constantine House T2 Everyone Bypass SSL	n/a	n/a
Constantine House T2 Key Stage 1 and 2 Allowed URLs	n/a	n/a
Constantine House T2 Key Stage 1 and 2 Blocked URLs	n/a	n/a
Constantine House T2 Key Stage 3 and 4 Allowed URLs	n/a	n/a
Constantine House T2 Key Stage 3 and 4 Blocked URLs	n/a	n/a

5. In the example below, you can see that www.pinterest.co.uk is blocked as we have received a blocked notification when trying to access it. We can see the complete URL

listed; please make note of it as it will be useful later.



BBC - Home Site Blocked

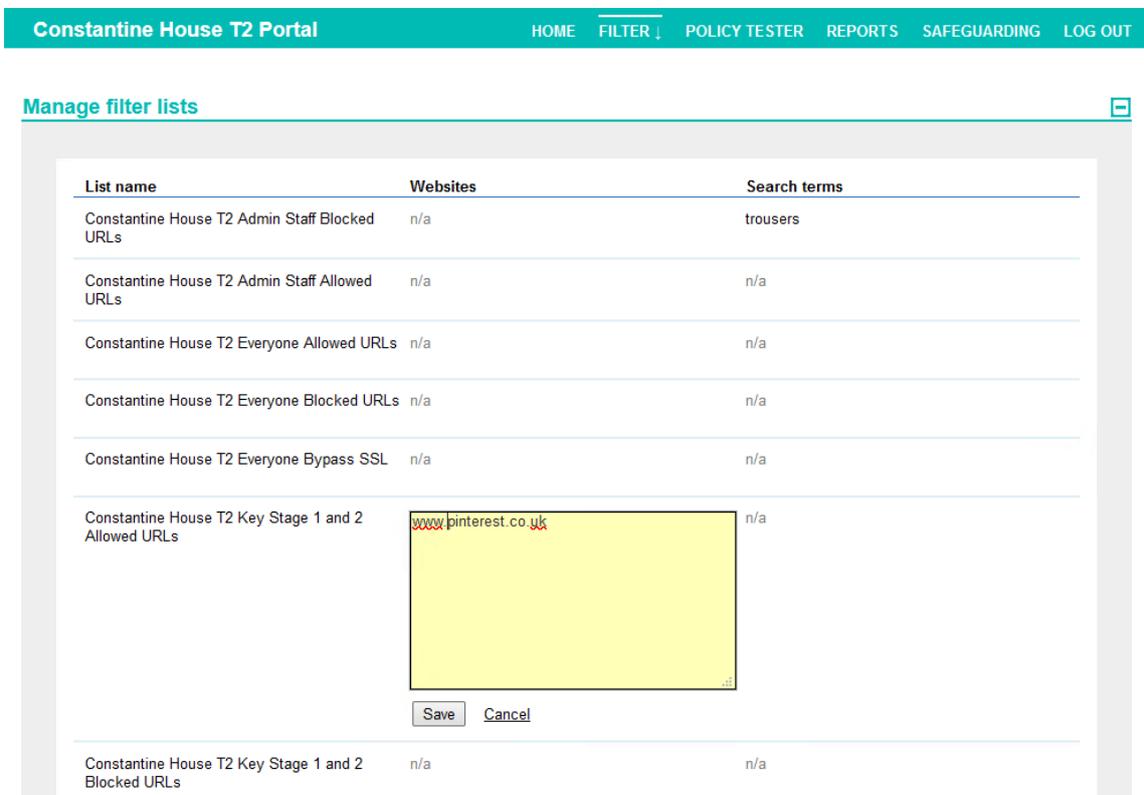
 Suffolk County Council

This content has been blocked because it does not comply with the acceptable usage policy.

The request was logged. 10.200.23.37

Category	Image Hosting: Unmoderated, Social Networking Sites
Group	Internet_KeyStage_1-2
IP	10.166.201.47
Reason	Content of type Image Hosting: Unmoderated (Domain/URL filtering) blocked for members of Internet_KeyStage_1-2.
Username	10.166.201.47
URL	https://www.pinterest.co.uk/

- Decide which filter list name you wish to target to allow, i.e. which key stage group or staff group. For this example, we want to allow access for Key Stage 1 and 2. Enter the website www.pinterest.co.uk into the box and click Save. It can take up to 5 minutes for the change to become active.



Constantine House T2 Portal HOME FILTER ↓ POLICY TESTER REPORTS SAFEGUARDING LOG OUT

Manage filter lists

List name	Websites	Search terms
Constantine House T2 Admin Staff Blocked URLs	n/a	trousers
Constantine House T2 Admin Staff Allowed URLs	n/a	n/a
Constantine House T2 Everyone Allowed URLs	n/a	n/a
Constantine House T2 Everyone Blocked URLs	n/a	n/a
Constantine House T2 Everyone Bypass SSL	n/a	n/a
Constantine House T2 Key Stage 1 and 2 Allowed URLs	<div style="border: 1px solid black; background-color: yellow; padding: 5px;">www.pinterest.co.uk</div>	n/a
Constantine House T2 Key Stage 1 and 2 Blocked URLs	n/a	n/a

Save Cancel

NOTE: It is advisable to consider adding all other associated domains related to the websites you want to allow, for example for pinterest.co.uk, we also added pinterest.com and pinimg.com to ensure accessibility, as per the example below.

Constantine House T2 Portal
HOME FILTER ↓ POLICY TESTER REPORTS SAFEGUARDING LOG OUT

Manage filter lists ☰

List name	Websites	Search terms
Constantine House T2 Admin Staff Blocked URLs	n/a	trousers
Constantine House T2 Admin Staff Allowed URLs	n/a	n/a
Constantine House T2 Everyone Allowed URLs	n/a	n/a
Constantine House T2 Everyone Blocked URLs	n/a	n/a
Constantine House T2 Everyone Bypass SSL	n/a	n/a
Constantine House T2 Key Stage 1 and 2 Allowed URLs	pinimg.com pinterest.co.uk pinterest.com	n/a
Constantine House T2 Key Stage 1 and 2 Blocked URLs	n/a	n/a