

A Guide To Making Your Premises Safe From Fire

Regulatory Reform (Fire Safety) Order 2005

Any person who has some level of control in premises must take reasonable steps to reduce the risk from fire and make sure people can safely escape if there is a fire.

What are the main rules under the order?

The Responsible Person must:

- Carry out a fire-risk assessment identifying any possible dangers and risks;
- Consider who may be especially at risk; you must consider all relevant people on the property which may also include people living or sleeping above your business
- Reduce the risk from fire as far as is reasonably possible and provide General Fire Precautions to deal with any possible risk left; you must coordinate and cooperate with other responsible persons within the building including landlords
- Create a plan to deal with any emergency and, in most cases, keep a record of your findings; and
- Review your findings when necessary.



Suffolk Fire and Rescue Service is working together with partners across all County, District and Borough Councils in Suffolk to ensure that people living or sleeping above commercial premises are safe from fire.

You **must** take all reasonable steps to ensure relevant people (Residents, Tenants, Employees, Public) are protected from the effects of a fire.

You Must Ensure That:

- There is sufficient fire protection between the commercial and domestic parts of the building
- There is suitable detection and warning of a fire in the building
- The Means of Escape from the building are maintained and can be used safely at all material times
- Everyone in the building including people in flats/sleeping above understands what to do in the event of a fire
- Your General Fire Precautions are Maintained

Where To Get More Information



Suffolk Fire and Rescue Service

Telephone: 01473 260588

Web: www.suffolk.gov.uk

Email: fire.businesssupport@suffolk.gov.uk

The Home Office: www.gov.uk/workplace-fire-safety

Contact Your Local District or Borough Council to get information on what is required under the Housing Act 2004



IPSWICH
BOROUGH COUNCIL



Forest Heath & St Edmundsbury councils

West Suffolk
working together



Waveney District Council
Serving the Community

in partnership