

Detailed pre-application advice

The County Council offers four levels of detailed pre-application advice, with the fee for each level varying depending upon the scale of the proposed development. The levels of advice are:

- Verbal advice following an office meeting
- Verbal advice following a site meeting
- Written advice following an office meeting
- Written advice following a site meeting

Additional office and/or site meetings can be held, subject to a further additional fee.

Detailed pre-application advice requires a fee and the submission of a request form and sufficient information to be able to clearly determine the boundaries of site, the nature of the proposed use and any buildings, plant or equipment.

In addition, in many cases and depending upon the type and scale of the proposal, effective pre-application advice will require input from other services within the Council or advice from the Council's noise and air quality experts. This advice will be subject to an additional charge.

Process following submission

Once your request has been validated, you will be contacted within 5 working days to arrange a meeting.

Written advice will normally be received within 15 working days of the meeting in the case of Minor development, and 20 days in the case of Major and Large-Scale development.