

SERVICE PROVIDED	DEVELOPMENT TYPE	COST (all stated costs exclude VAT)	First Hour Includes
Is planning permission needed? Written advice provided at the following rates (Verbal enquiries are free, but informal, not binding and last no more than 30 minutes.)	Minor:	£71	
	Major:	£110	
	Large-scale:	£145	
Planning histories: (written advice provided)	Minor:	£50 per hour (or any part thereof)	
	Major:	£50 per hour (or any part thereof)	
	Large-scale:	£50 per hour (or any part thereof)	
Pre-submission Validation checking		FREE for informal discussion no more 30mins, thereafter £50/hour (or any part thereof)	
'In-principle' policy advice: (written advice provided)	Minor:	£150 for up to 3 hours, then £50 per additional hour (or any part thereof)	
	Major:	£192 for up to 3 hours, then £64 per additional hour (or any part thereof)	
	Large-scale:	£225 for up to 3 hours, then £75 per additional hour (or any part thereof)	
Verbal advice plus an office meeting	Minor:	First hour £100, thereafter £50/hour (or any part thereof) per officer in attendance	1 hour prep time
	Major:	First hour £128, thereafter £64/hour (or any part thereof) per officer in attendance	1 hour prep time
	Large-scale:	First hour £150, thereafter £75/hour (or any part thereof) per officer in attendance	1 hour prep time

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Verbal advice plus a site meeting	Minor:	First hour £100, thereafter £50/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time
	Major:	First hour £128, thereafter £64/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time
	Large-scale:	First hour £150, thereafter £75/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time
Written advice plus an office meeting	Minor:	First hour £200, thereafter £50/hour (or any part thereof) per officer in attendance	1 hour prep time and up to 2 hours report writing
	Major:	First hour £384, thereafter £64/hour (or any part thereof) per officer in attendance	1 hour prep time and up to 4 hours report writing
	Large-scale:	First hour £600, thereafter £75/hour (or any part thereof) per officer in attendance	1 hour prep time and up to 6 hours report writing
Written advice plus a site meeting	Minor:	First hour £200, thereafter £50/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time and up to 2 hours report writing
	Major:	First hour £384, thereafter £64/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time and up to 4 hours report writing
	Large-scale:	First hour £600, thereafter £75/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time and up to 6 hours report writing
Any additional office meetings	Minor:	First hour £100, thereafter £50/hour (or any part thereof) per officer in attendance	1 hour prep time
	Major:	First hour £128, thereafter £64/hour (or any part thereof) per officer in attendance	1 hour prep time
	Large-scale:	First hour £150, thereafter £75/hour (or any part thereof) per officer in attendance	1 hour prep time

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Any additional site meetings	Minor:	First hour £100, thereafter £50/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time
	Major:	First hour £128, thereafter £64/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time
	Large-scale:	First hour £150, thereafter £75/hour (or any part thereof) per officer in attendance + mileage	1 hour prep time

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Any additional written advice	Minor:	£50/hour (or any part thereof)
	Major:	£64/hour (or any part thereof)
	Large-scale:	£75/hour (or any part thereof)
Phone calls		£50/hour (or any part thereof)
Correspondence		£50/hour (or any part thereof)
Mileage		£0.45/mile
Written fee category confirmation		£50
Local Searches		£50
Noise and Air Quality Advice (where	All (where required)	To be recharged to the applicant at cost
Definitions:		
Minor:	<i>Including: Plant/Machinery/associated infrastructure involving land <0.5hectares or excavation/deposit of <5k tonnes/per annum or applications involving non-material amends or variations or details pursuant or built development <1,000m²</i>	
Major:	<i>Including: Minerals-related development between 0.5ha-14.9hectares or both minerals/waste-related development between 5k-30k tonnes/per annum or built development >1,000m²</i>	
Large-scale:	<i>Including: All new quarries plus any minerals-related development >15ha or >30k tonnes/per annum or any energy-related (including hydrocarbons-related) development. All new landfills/waste facilities & waste-related development >30k tonnes/per annum or any built development over 5,000m² or any EIA development</i>	

Additional Technical Advice

In addition, depending upon the nature and scale of the development proposal, comprehensive pre-application advice may require input from other functions within the County Council and also for Noise and Air Quality. Applicants for Suffolk County Council's Planning Pre-application Advice Service can include additional services from as additions to the overall fee.

Archaeology

Currently, the archaeology service only charges for pre-application advice for complex sites on a case-by-case basis. Further charges are required for reviewing documents associated with discharge of conditions for example.

The fees and charges of Suffolk County Council's Archaeological Service is available at: <https://www.suffolk.gov.uk/culture-heritage-and-leisure/suffolk-archaeological-service/archaeology-charging-schedule/>

Floods & Water Management

Minor projects are unlikely to require professional input from the County Council's Flood & Water Management Team. The following table sets out the likely fees for advice from the Floods and Water Management team:

Development Size	Floods & Water Management Fee	VAT	Total
Major (e.g. 1000-4999 sqm) - Written Only	£262.50	£52.50	£315.00
Major (e.g. 1000-4999 sqm) - Meeting or Appointment on Site and Written Response	£420.00	£84.00	£504.00
Large-scale (e.g. 5000+ sqm) - Written Only	£420.00	£84.00	£504.00
Large-scale (e.g. 5000+ sqm) - Meeting or Appointment on Site and Written Response	£682.50	£136.50	£819.00

Highways & Transport

Given the often variation and complexity of the impact of major and large-scale minerals or waste projects on the highway network, a quotation for advice would be provided if requested.

The pre-application advice service for Highways and Transport that is available through Babergh and Mid Suffolk Councils is a guide to the potential scale of charges – see: <https://www.midsuffolk.gov.uk/assets/DM-Planning-Uploads/Pre-App/Updated-pre-app-fees-Web-Version-25.04.22-Master-.pdf>.

For minor projects, where only a written response from a Highway Officer is required, the optional fee would be **£180 plus VAT**.

Noise and Air Quality

Advice from the County Council's noise and air quality consultants, SRL Technical Services Limited, is likely to be needed for minerals and waste developments to set out the necessary methodology and potential mitigation options. A quote can be provided and, if taken up, this cost will be recharged to the applicant.

Other Statutory Consultees

Advice may also be required from other statutory consultees such as the Environment Agency, Natural England and Historic England. This advice should be sought separately as these agencies' own pre-application charging schedules will apply.