

Suffolk MarketPlace - The new Directory for CQC regulated Adult Care services across Suffolk

How To Create an Account and Set up Secure Provider Login

To find the site click on this link; [Home | Suffolk Marketplace](#)

Click on 'Log in'

The screenshot shows the Suffolk Marketplace website interface. At the top, there is a blue navigation bar with the text "Suffolk Marketplace" on the left and the Suffolk County Council logo on the right. Below the logo, there are links for "Home", "Help and guidance", "Log in/Register", and "View my shortlist". A red arrow points from the text "Click on 'Log in'" to the "Log in/Register" link. Below the navigation bar, there is a welcome message: "Welcome to the Suffolk Marketplace Care Directory, this is where you will find information about adult social care services in Suffolk. Provided by Suffolk County Council, this website contains a directory of services for adults looking for care. Individual services are advertised by their provider. This directory will support your journey if you are looking to organise your own care and support." Below this message is a search section with three input fields: "Keywords" (containing "support / facility"), "Distance (miles)" (containing "5, in..."), and "Location" (containing "postcode / area"). A green "Search" button is to the right of these fields. Below the search section are six service cards arranged in a 2x3 grid. The first row contains "Support at Home" (with a photo of a healthcare worker), "Care Homes" (with a photo of an elderly couple), and "Housing with Care" (with a photo of a woman and a child). The second row contains "InfoLink - Directory of Community based services and activities" (with the InfoLink logo), "Suffolk County Council - Care and Support for Adults" (with the Suffolk County Council logo), and "Care Quality Commission" (with the Care Quality Commission logo). At the bottom of the page, there is a blue banner with the text "SOCIAL CARE Show social care a little love".

Help us improve Suffolk Marketplace...

Please send feedback to marketplaceadmin@suffolk.gov.uk

News

[Welcome to Suffolk Marketplace](#)

[View all...](#)

To Create your account, Click 'Register'

Log in

Enter your details below to log in

User name or email *

Password *

[Log in](#) [Cancel](#)

[Forgotten your password?](#)

Are you a member of the public or a service provider but don't yet have an account? [Register](#)

Use another service to log in

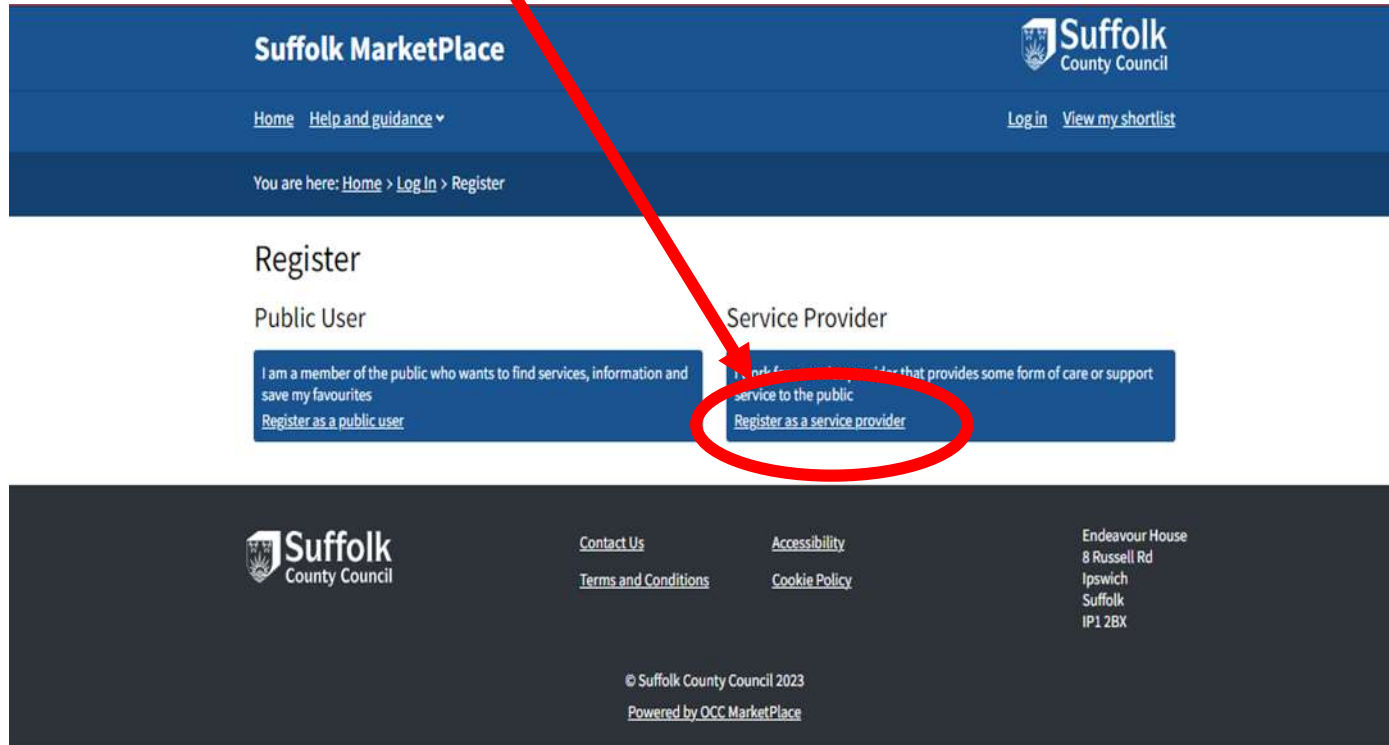
[SCC Staff - secure login](#)

[Service Provider - secure login](#)

If you are having problems related to your login please contact The Suffolk Marketplace team on marketplaceadmin@suffolk.gov.uk

Service Providers need to register to create and edit their listing

Click on 'Register as a Service Provider'



Suffolk MarketPlace Suffolk County Council

[Home](#) [Help and guidance](#) [Log in](#) [View my shortlist](#)

You are here: [Home](#) > [Log In](#) > Register

Register

Public User
I am a member of the public who wants to find services, information and save my favourites
[Register as a public user](#)

Service Provider
I am a member of the public who provides some form of care or support service to the public
[Register as a service provider](#)

Suffolk County Council [Contact Us](#) [Accessibility](#) Endeavour House
[Terms and Conditions](#) [Cookie Policy](#) 8 Russell Rd
Ipswich
Suffolk
IP1 2BX

© Suffolk County Council 2023
Powered by OCC MarketPlace

Complete the details on this form. The User name should have no spaces

Only those marked with an asterisk * are mandatory

You are here: [Home](#) > [Log In](#) > [Registration Type](#) > Request Login

Request Login

Only people associated with a service-providing organisation should request a login. Members of the public who wish to search for services should not request a login, as it is not required.

If you have any questions about login requests, please contact The Suffolk Marketplace team by [email](#).

Please enter the user details:

Fields marked with a * are mandatory

Login Details

User name *

Email address *

Personal Details

Forename *

Surname *

Telephone number *

Mobile number

Fax number

Address line 1

Address line 2

Address line 3

Address line 4

City/Town

Postcode

Further down the page you will find 'Employer Details'

Employer Details

Enter part of your employer's name in the box and press the Find button.

Search by organisation name

Role

Notes

Employer Details

Enter part of your employer's name in the box and press the Find button.

Search by organisation name

Organisation

Role

Notes

To assist Providers, SCC has prepopulated the website with information from InfoLink, so most Providers will find their Organisation already listed. Please note, this is the name of the Owner Organisation not the service. Type in a couple of letters from the organisation name, you can then pick the organisation from the drop down.

If your Organisation is not listed the search will return 'No Matches' in the Organisation box. Click on 'My employer is not listed' and then type in the name of your Organisation

Employer Details

Enter part of your employer's name in the box and press the Find button.

Search by organisation name

Organisation

New organisation


If your organisation is not in the list above, please enter its name here.

Role

Notes



You should then see this message

Suffolk MarketPlace 

[Home](#) [Help and guidance](#) ▼ [Log in](#) [View my shortlist](#)

You are here: [Home](#) > Request Login

Thank You!

Your login request for the user JennieK has been created.

You will receive an email with further instructions as soon as an administrator has made a decision about your request.

[Back to home page](#)



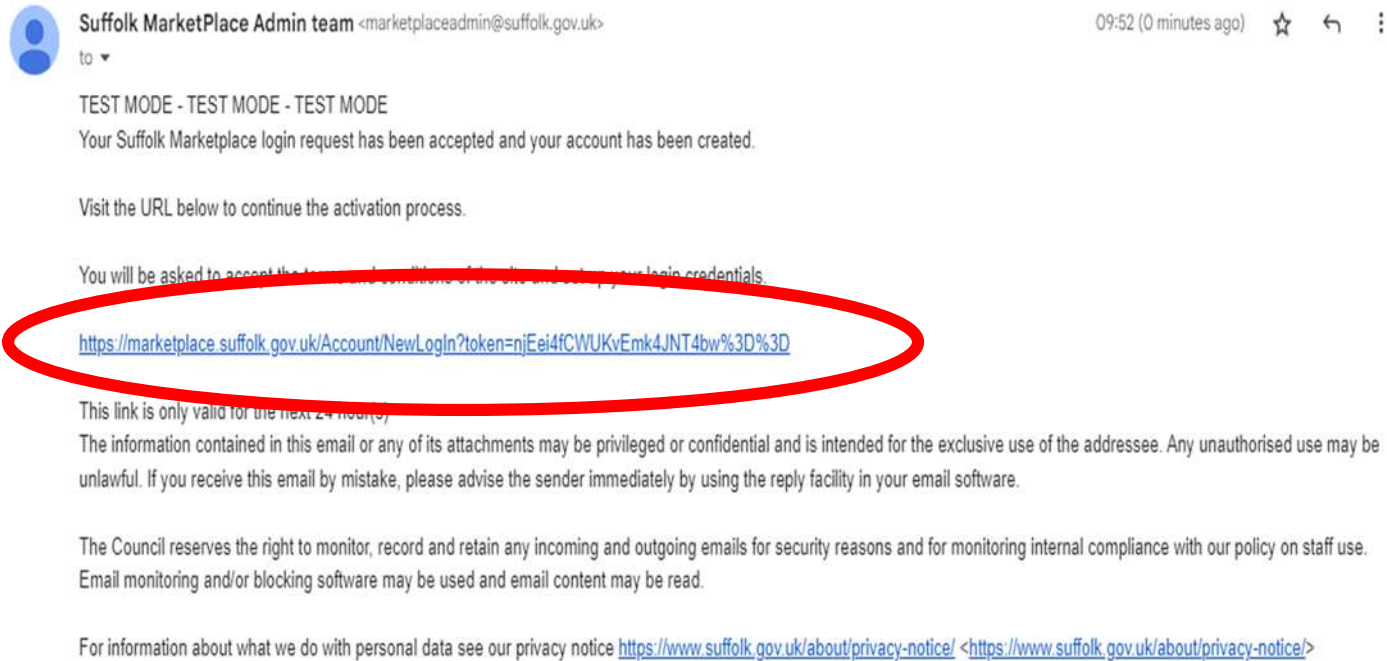
[Contact Us](#) [Accessibility](#) Endeavour House
8 Russell Rd
Ipswich
Suffolk
IP1 2BX


[Terms and Conditions](#) [Cookie Policy](#)

© Suffolk County Council 2023
[Powered by OCC MarketPlace](#)

When your request has been approved by Admin, you will receive an email with a link to set up your login.

N.B. This is only monitored during office hours



 **Suffolk MarketPlace Admin team** <marketplaceadmin@suffolk.gov.uk> 09:52 (0 minutes ago) ☆ ↶ ⋮
to ▾

TEST MODE - TEST MODE - TEST MODE
Your Suffolk Marketplace login request has been accepted and your account has been created.

Visit the URL below to continue the activation process.

You will be asked to accept the terms and conditions of the site and to set up your login credentials.

<https://marketplace.suffolk.gov.uk/Account/NewLogin?token=njEei4fCWUKvEmk4JNT4bw%3D%3D>

This link is only valid for the next 24 hours.

The information contained in this email or any of its attachments may be privileged or confidential and is intended for the exclusive use of the addressee. Any unauthorised use may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your email software.

The Council reserves the right to monitor, record and retain any incoming and outgoing emails for security reasons and for monitoring internal compliance with our policy on staff use. Email monitoring and/or blocking software may be used and email content may be read.

For information about what we do with personal data see our privacy notice <https://www.suffolk.gov.uk/about/privacy-notice/> <<https://www.suffolk.gov.uk/about/privacy-notice/>>

New Login

User Details

User Name: Jennies

Email: JenK13test@gmail.com

Password

New passwords must follow all of these rules:

- Have 8 or more characters
- Have a mixture of lower case and upper case letters
- Have 1 or more numbers
- Have 1 or more symbols, e.g. # or %
- Not be a password you've used recently

New Password

Confirm New Password *

Secret Word

New secret words must follow all of these rules:

- Have 8 or more characters

Secret Word

Confirm Secret Word

Terms and Conditions

Terms and Conditions of Use

By registering with the Suffolk Marketplace, you agree to our terms and conditions (Terms) outlined below. Please read these as they not only outline your rights and responsibilities, but also offer support on how to create and submit your entry on to the Directory.

If we discover that you have breached the terms, we do reserve the right to suspend or terminate your account. This may be carried out immediately and without notice.

I accept the terms and conditions

Create new login


Insert Password which adheres to the rules given

Insert Secret Word 8 characters no space, use something memorable

Check to Accept Terms and Conditions

Click Create New login

Sometimes the secret word is not accepted, usually a name. Just go back and use a different word.

Suffolk MarketPlace 

[Home](#) [Help and guidance](#) ▾ [Log in](#) [View my shortlist](#)

You are here: [Home](#) > New Login

New Login

New login activation was unsuccessful.

The secret word you've chosen is one of the top 100,000 most common passwords and would be too easy to hack. Please choose another.

You have now created an account in Suffolk Marketplace, Select 'Manage your account'

Suffolk County Council

Log out
Manage your account | Log out
Public site | Contact admin

Dashboard

Organisations

Services

Documents

Users

Brokerage

What's On Calendar

Dashboard

Welcome Jennies, what would you like to do?

✔ You have successfully activated your login!

Manage Services | Manage Organisations | Manage Users | View Documents

Notifications (0 Unread)

You have no notifications

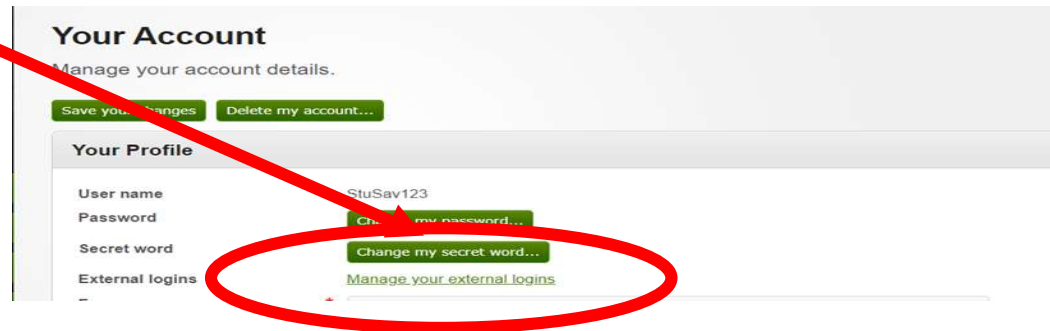
Latest News

Headline	Published	Content snippet
Welcome to Suffolk Marketplace	18/05/2023	Thank you for visiting Suffolk Marketplace, where you will find information about adult social care services in Suffolk. We hope you find it useful, feedback is appreciated. Please send to marketplace@suffolk.gov.uk .

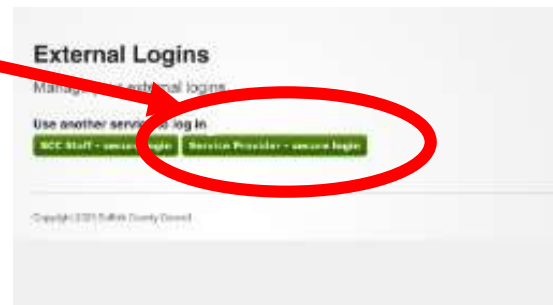
1 to 1 of 1
[View all news items](#)

Copyright 2023 Suffolk County Council

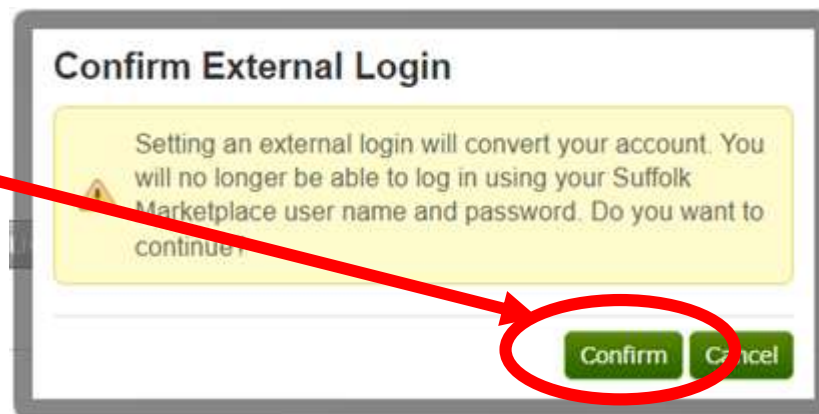
Select Manage your external logins



Select Service Provider—secure Login



Click Confirm when the warning box appears



Depending on your email provider, you may receive a prompt to request a code. Please wait until you receive an email with a link to Suffolk Provider Portal. This may take time to come through. Click on the link to return to your account.

N.B. verification is only monitored during office hours

You have been invited to the Suffolk County Council Provider Portal.
Please click the link below to accept the invitation.


<https://marketplace.suffolk.gov.uk/>

The information contained in this email or any of its attachments may be privileged or confidential and is intended for the exclusive use of the addressee. Any unauthorised use may be unlawful. If you receive this email by mistake, please advise the sender immediately by using the reply facility in your email software.

The Council reserves the right to monitor, record and retain any incoming and outgoing emails for security reasons and for monitoring internal compliance with our policy on staff use. Email monitoring and/or blocking software may be used and email content may be read.

You may receive this notice the first time you log in.

Please review and Accept



Microsoft

stuart.savage@yahoo.co.uk

Permissions requested by:

Suffolk Partners
suffolkpartners.onmicrosoft.com

By accepting, you allow this organisation to:

- ✓ Receive your profile data
- ✓ Collect and log your activity
- ✓ Use your profile data and activity data

You should only accept if you trust Suffolk Partners. **Suffolk Partners has not provided links to their terms for you to review.** You can update these permissions at <https://myaccount.microsoft.com/organizations>.
[Learn more](#)

This resource is not shared by Microsoft.

Cancel **Accept**

When you next log DO NOT ENTER USERNAME/EMAIL or PASSWORD. This will generate an error message.

Select Service Provider—secure login

Log in

Enter your details below to log in

User name or email *

Password *

Log in

Cancel

[Forgotten your password?](#)

Are you a member of the public or a service provider but don't yet have an account? [Register](#)

Use another service to log in

SCC Staff - secure login

Service Provider - secure login

If you are having problems related to your login please contact The Suffolk Marketplace team on marketplaceadmin@suffolk.gov.uk

GOOGLE Email addresses:

Should you have an email address that uses the domains gmail.com or googlemail.com you may find that when returning to the site you are expected to enter a security code. This will come in form of an email. This dual-prone security guarantees that it is only the account owner who

access it. Please see the images below for reference:

Please look out for this subject in your inbox and / or junk folder

----- Forwarded message -----
From: **Suffolk Partners (via Microsoft)** <account-security-noreply@accountprotection.microsoft.com>
Date: Tue, 5 Sept 2023 at 14:25
Subject: Your Suffolk Partners account verification code
To: <suffolkocctestuser3@gmail.com>

Suffolk Partners

Account verification code

To access **Suffolk Partners**'s apps and resources, please use the code below for account verification. The code will only work for 30 minutes.

Account verification code:

19697898

If you didn't request a code, you can ignore this email.

Microsoft Email addresses:

Should you have an email address that uses hotmail.com, hotmail.co.uk, live.com, live.co.uk, outlook.com, outlook.co.uk or if your organisation's domain is part of a Microsoft account you would be able to sign in directly.

You will be asked to supply the verification code that will be in the email that you will receive. Once this is entered you can select sign in to go to your account.

