|  |  |
| --- | --- |
| **For office use only** | |
| Reference Number |  |
| Date |  |



**Planning Enforcement**

**Reporting a suspected breach**

**You should complete this form if you suspect that an unauthorised activity or operation is taking or has taken place which is in breach of the planning, listed building permission.**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | **Your details** | | | | | | | |
| **Name \*** | |  | | | | | | |
| **Address \*** | |  | | | | | | |
|  | |  | | | | | **Postcode** |  |
| **Telephone number** | |  | **Mobile number** |  | **Email** |  | | |

**Personal details entered onto this form will be treated as confidential and will not be published. (Fields Marked \* are mandatory)**

|  |  |
| --- | --- |
| **Details of where suspected breach is taking or has taken place** | |
| **Site location**  **or address \*** |  |
|  |
| **Occupier’s or Owners name and contact**  **details if known** |  |
|  |
| **Are they:**  **(please check the relevant box)** |  |

|  |  |  |
| --- | --- | --- |
| **Description of the suspected breach \*** | | |
| **Please provide if possible:**   * **Date/Time of breach** * **Vehicle registration** * **Activities being undertaken** |  | |
| **Other documents/photos attached** | |  |

Please return this form to: Planning Enforcement, Suffolk County Council, 5th Floor Endeavour House, 8 Russell Road, Ipswich. IP1 2BX

Or email as an attachment to: [planning.enforcement@suffolk.gov.uk](mailto:planning.enforcement@suffolk.gov.uk)