**Post 16 Personal Education Plan**

**Student Information**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name** |  | **Date of Birth** |  | **Attendance percentage** |  |
| **Post-16 Provider** |  | **Year Group** |  | **Duration of course** |  |

**SEND Information**

|  |  |  |  |
| --- | --- | --- | --- |
| **Level of SEND** | **EHCP/SEN Support/none** | **Local Authority Maintaining the EHCP** |  |
| **Date of next EHCP Annual Review** |  | **Has an interim annual review been called** | **Yes/No** |

**Current Programme and Progress**

|  |  |  |  |
| --- | --- | --- | --- |
| **Subject** | **Level of Qualification** | **Target Grade** | **Progress against expected outcome** |
|  |  |  |  Above On track Below |
|  |  |  |  Above On track Below |
|  |  |  |  Above On track Below |
|  |  |  |  Above On track Below |

**Targets**

**Reviewing and Setting Targets/Outcomes**

**Previous outcome/targets:**

|  |  |  |
| --- | --- | --- |
| **Target/outcome** | **Achieved?** | **Comments on actual outcome/targets** |
|  | Yes/No |  |
|  | Yes/No |  |
|   | Yes/No |  |

**New outcome/targets:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Target/outcome** | **Why** | **How** | **Who** | **When** |
|  |  | . |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

**Record of Educational Provision, Progress and Impact. Please include learner’s voice.**

|  |
| --- |
| Details: |

**Live Records of SEMH Provision, Progress and Impact. Please include learner’s voice.**

|  |
| --- |
| Details: |

**16-19 Bursary**

Is the learner receiving the 16 – 19 bursary? YES / NO

How is the bursary being used to support their participation in college?

|  |
| --- |
| Details:  |

**Progression Plans**

What plans does the learner currently have for the next academic year?

|  |
| --- |
|  |

What support have they had this term to plan and prepare for these plans (and alternative options, where appropriate)?

|  |
| --- |
|  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Completed by:** |  | **Role:** |  | **Date:** |  |

Please note: if you wish to send us supporting evidence please include copies of the most recent Individual Education Plan and/or EHCP annual review document.

Please return this PEP to the Suffolk Virtual School using a **secure method** such as Egress or Microsoft’s O365 Mail Encryption tool.

If you would like torequest a secure email, please email us at suffolkvirtualschool@suffolk.gov.uk and we can send you a secure email for the PEP. Information on Office 365 Mail Encryption can be found here: <https://www.suffolk.gov.uk/about/secure-emails/>