



Suffolk
County Council

**PROVIDER PORTAL
LOGIN GUIDE**

How to login to the Provider Portal after you have registered

1. Log into the following URL
<https://cypprovider.suffolk.gov.uk>
2. Click on link next to the **start button** on the right-hand side of the screen to access the Provider Portal

Start...



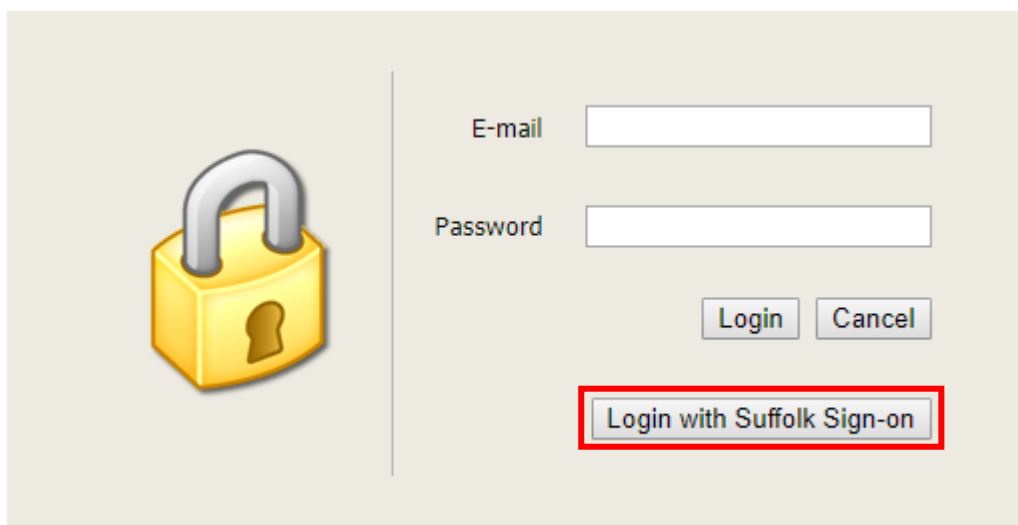
[Access the Suffolk Children's
Provider Portal](#)


All communications are encrypted

Start using the provider portal today!

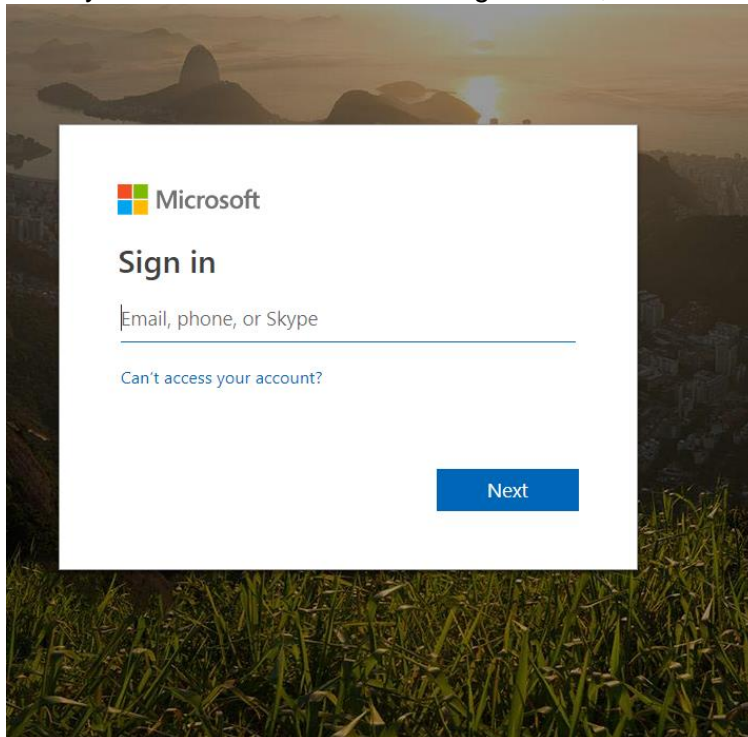
If you are experiencing technical difficulties or require assistance with gaining access to this portal, please click [here](#)

3. Click on **Login with Suffolk Sign-on**



	E-mail	<input type="text"/>
	Password	<input type="password"/>
	<input type="button" value="Login"/> <input type="button" value="Cancel"/>	
		<input type="button" value="Login with Suffolk Sign-on"/>

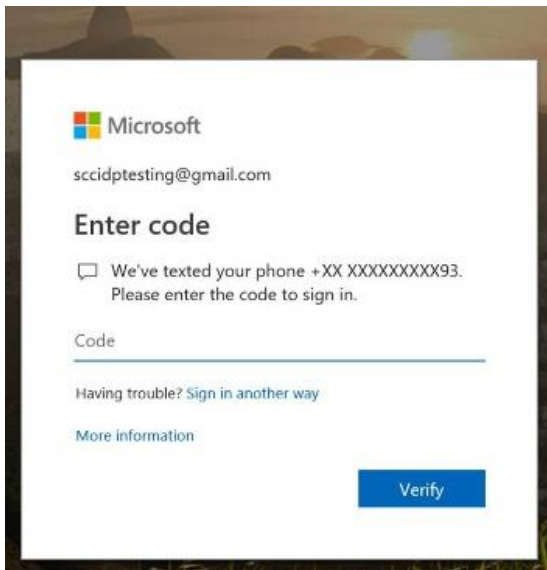
4. Enter your email address in to the sign in field, and click next



5. Enter your password, and click sign in



6. Depending on your chosen authentication method, you will now either receive a phone call, a text message or use the authentication app. For a phone call, follow the instructions when prompted to authenticate. For a text message, enter the code sent to you by text in to the code field.



Microsoft

sccidptesting@gmail.com

Enter code

☒ We've texted your phone +XX XXXXXXXXXX93.
Please enter the code to sign in.

Code

Having trouble? [Sign in another way](#)

[More information](#)

Verify

If you need to change your authentication method, click on sign in another way to select a different sign in method.

7. To complete text message verification once you have entered the code received click verify.



Microsoft

sccidptesting@gmail.com

Enter code

☒ We've texted your phone +XX XXXXXXXXXX93.
Please enter the code to sign in.

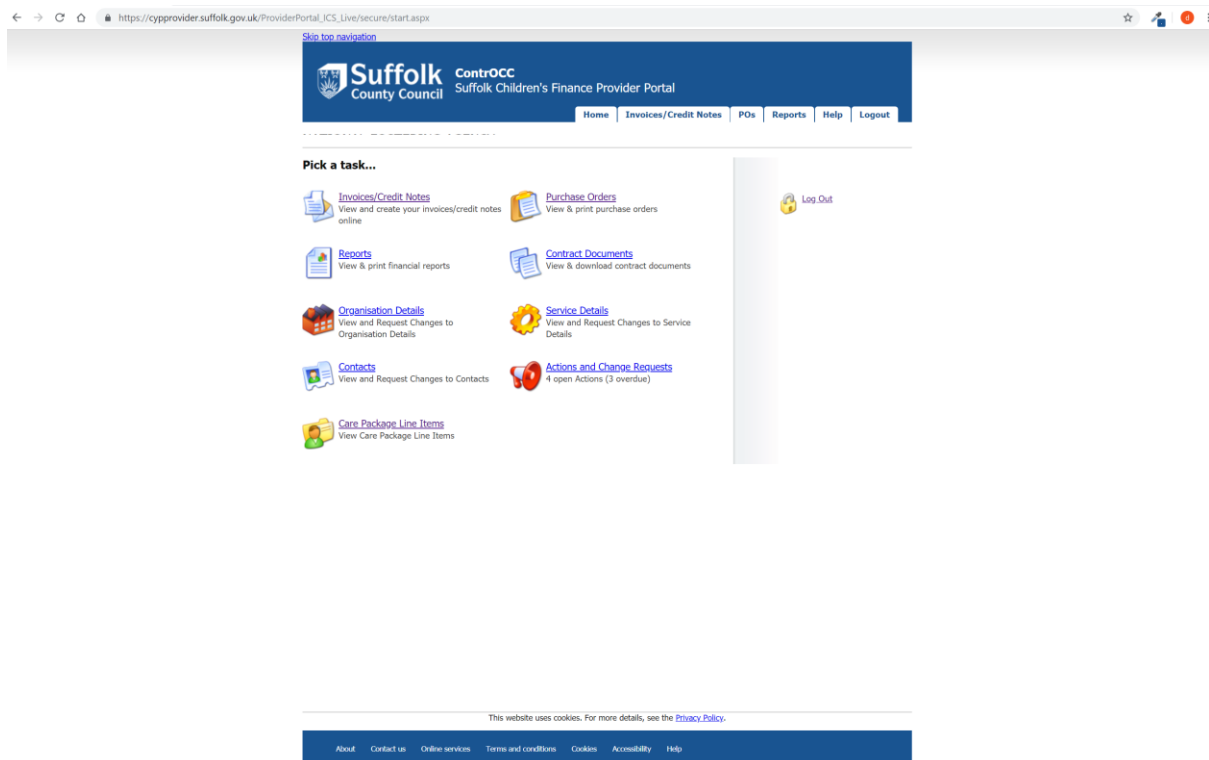
592716

Having trouble? [Sign in another way](#)

[More information](#)

Verify

8. Once verification is complete, you will be signed in to the portal.



Contact details

If you need further help, our contact details can be found below:

E: CYPplacements@suffolk.gov.uk

T: 01473 260695