

Suffolk County Council

Free school presumption: Henley Gate, Ipswich Garden Suburb, Suffolk

Application form for proposers applying to establish a new school.

# Overview

This application form should be used, in conjunction with the published specification for the new school and the ‘free school presumption’ advice, to apply for a new school via the presumption route – ie where a local authority has invited proposals to open a new school. This new school would be deemed a free school. You should use this form to provide all the necessary information and evidence for your proposal.

If you would like further information or wish to discuss your application, please contact the local authority using the contact details set out in the specification.

Please note that the LA led free school presumption is a different route to the DfE’s free school programme. Further information about how to establish a new school via the free school programme route can be found at: <https://www.gov.uk/government/collections/opening-a-free-school>

**Please return your completed application form to** [**schools@suffolk.gov.uk**](mailto:schools@suffolk.gov.uk)

**Please note that if answers provided exceed the word count, the surplus words will not be considered in scoring.**

**Sections to be completed by proposer**

[Part One – Primary School 3](#_Toc157522398)

[Section A – Applicant Details 3](#_Toc157522399)

[Section B – The School 7](#_Toc157522400)

[Section C – Vision 8](#_Toc157522401)

[Section D – Education Plan 9](#_Toc157522402)

[Section E – Capacity and Capability 10](#_Toc157522403)

[Section F – Finance 11](#_Toc157522404)

[Part Two – Early Years 12](#_Toc157522405)

All supporting documents and forms need to be submitted with your application to [schools@suffolk.gov.uk](mailto:schools@suffolk.gov.uk) **by the closing date, no later than 10am, Tuesday 07 May 2024.**

# Part One – Primary School

## Section A – Applicant Details

1. **Name of organisation.**
2. **Contact details (name, email address, phone number, and postal address).**
3. **How would you describe your organisation? Please include a structure chart of the current organisation**

*Structure chart plus a maximum 200 words*

1. **When did you become a DfE approved MAT? \***

*\*For information on how to become an academy trust please see* [Multi-academy trusts: establishing and developing your trust - GOV.UK (www.gov.uk)](https://www.gov.uk/government/publications/multi-academy-trusts-establishing-and-developing-your-trust)

*Maximum 200 words*

1. **Did you put this application together with support from another company or**

**organisation? And if so, please provide details about this organisation.**

*Maximum 100 words, not scored*

1. **Do you currently run any existing schools, academies or free schools? If so, please complete the table, give details of all schools, including the most recent Ofsted and attainment data for each.**

*Please continue table onto an additional page if needed*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of school** | **Location/ County** | **Date school joined the Trust** | **Most recent OFSTED judgement** | **Date of OFSTED** | **If there is an Early Years (EY) setting on the school site please confirm who runs EY setting** |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

**6a. Key headlines of statutory assessment data compared to national and trend**

*Maximum 500 words*

1. **What strategies do you have in place to work with families to improve attendance?**

*Maximum 300 words*

## Section B – The School

1. **Please refer to the specification and set out how you would meet the requirements set out in Section B including your trusts approach to a restricted PAN and catchment area.**

*Maximum 1500 words*

## Section C – Vision

Applicants should take account of the relevant criteria in Annex C of the free school presumption guidance (appendix D).

1. **Please explain your vision for this primary school and how it meets the requirements in the published specification – Section C.**

*Maximum 500 words*

## Section D – Education Plan

Applicants should take account of the relevant criteria in Annex C of the free school presumption guidance (appendix D).

1. **Please explain how your organisation meets the requirements set out in the publish specification - Section D**

*Maximum 4000 words*

## Section E – Capacity and Capability

Applicants should take account of the relevant criteria in Annex C of the free school presumption guidance (appendix D).

1. **Please explain and provide evidence of how your organisation would meet the requirements in the published specification. - Section E**

*Maximum 2000 words (plus diagrams where relevant)*

## Section F – Finance

Applicants should take account of the relevant criteria in Annex C of the free school presumption guidance (appendix D).

1. **Please explain and provide evidence of how your organisation would meet the requirements in the published specification. - Section E**

*You may provide a commentary of up to 500 words to accompany the financial forecasts requested*

# Part Two – Early Years

1. **Is your trust interested in running early years provision on this site?**

Yes

No

As well as indicating your interest in running the Early Years provision in section B please complete the EOI form and the Income-expenditure spreadsheet, which can be found at <https://www.suffolk.gov.uk/children-families-and-learning/schools/academies-and-free-schools>.