

PRIVACY NOTICE for Children In Need or looked after by the Local Authority

Privacy Notice - Data Protection Act 1998

We **Suffolk County Council** hold personal data about our children in care or those children to whom we provide services, and use these data to:

- support children and monitor their progress
- provide appropriate support and pastoral care, and
- assess how well the Local Authority services as a whole is doing.

This information includes personal characteristics and details for the services we provide.

We are required to pass on some of this information (but not the names of individual children) to the Department for Children, Schools and Families (DCSF). The DCSF uses this information to help with policy development, LA performance management and funding and to assist with the development of good practice.

If you want to see a copy of the information we hold and share about you then please contact **Information Compliance Helpdesk** at email address information.compliance@suffolk.gov.uk

If you require more information about how the DCSF store and use this data please go to the following website:

<http://www.teachernet.gov.uk/doc/13856/DCSF%20what%20we%20do%20with%20Children's%20data%20v4%20final.doc>

If you are unable to access this website, please contact the DCSF as follows:

- Public Communications Unit
Department for Children, Schools and Families
Sanctuary Buildings
Great Smith Street
London
SW1P 3BT
www.dcsf.gov.uk

email: info@dcsf.gsi.gov.uk

tel: 0870 000 2288