

Payment by Debit or Credit Card

Payments of amounts owing to the County Council may be paid by credit or debit card. **Cards accepted are: VISA, SOLO, MASTERCARD, DELTA and SWITCH.**

Details can be accepted by telephone during office hours – see www.suffolk.gov.uk/sro for opening times. Customers phoning card details must state what the payment is in regard to. Card payments can also be made by completing the details on the counterfoil below and posting / faxing to the relevant branch – see below for contact information and address details. *Please note that Bury St Edmunds does not accept forms by fax.*

Name of Customer Receiving Goods/Services _____

Address _____

Post Code _____

Telephone No. _____ Email: _____

I authorise you to debit my Visa / Solo / Mastercard / Delta / Switch* account with the amount of

£ _____ for _____ GOODS

£ _____ for _____ HANDLING / OTHER GOODS

£ _____ for _____ P&P

= £ _____ **TOTAL** Date: _____

Minimum payment £5.00

From Bury St Edmunds* / Ipswich* / Lowestoft* *delete as appropriate*

Card No. _____ **Issue No.** _____ **Expiry Date** _____
[Switch / Solo only]*
* if applicable

Name on Card _____ **Signature** _____

Please give reason here if there is no signature

Security Code* _____ **A Account No.*** _____
* On back of card (must be included to enable payment) * if applicable

OFFICE INFORMATION:	
<i>Date received</i>	
<i>Date processed and staff initials</i>	
<i>Date filed and staff initials</i>	

77 Raingate Street, Bury St Edmunds, Suffolk, IP33 2AR	01284 352360
Gatacre Road, Ipswich, Suffolk, IP1 2LQ	01473 584541 / 01473 584533 (fax)
Central Library, Clapham Road, Lowestoft, Suffolk, NR32 1DR	01502 405357 / 01502 405350 (fax)