

## A. Publications and Charges

Information and services and charges, where these apply.

<b>Caring – Births, Marriages and Deaths</b>			
<b>Description of Information/Publication</b>	<b>Available from</b>	<b>Format</b>	<b>Charges</b>
Current Birth Certificate (short and long)	Registrar's Office.	Paper	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Current Death Certificate	Registrar's Office.	Paper	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Current Marriage/Civil partnership Certificate	Registrar's Office.	Paper	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Historic Birth Certificate (short)	Registrar's Office.	Paper	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Historic Birth Certificate (long)	Registrar's Office.	Paper	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Historic Death Certificate	Registrar's Office.	Paper	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Historic Marriage/civil partnership Certificate	Registrar's Office.	Paper	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>

A 6 hour search of the birth/marriage/death index	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Marriage/Civil partnership at a Register Office	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Marriage/Civil partnership for the housebound or detained	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Marriage/civil partnership at a religious building not Church of England	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Ceremonies for couples at an approved venue	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Naming Ceremony	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Licensing of a venue for marriages/civil partnership	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Licensing of a religious building for civil partnerships	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>

Notice of Marriage/civil partnership	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Housebound or Detained Notice of Marriage/civil partnership	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Marriage/civil partnership by Registrar General's Licence	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Certification of a place of meeting of religious worship	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Register a building for the solemnization of marriages	Registrar's Office.	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Approval of a divorce from a country outside of the UK	Registrar's Office	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>
Fee for the consideration of a correction to an entry in the register	Registrar's Office	-	Charges as here <a href="#">Suffolk Registration Service fees   Suffolk County Council</a>

**Environment – Countryside** (Note: A CON29 is a standard conveyancing search form)

Description of Information/Publication	Available from	Format	Charges
--	----------------	--------	---------

Commons Registration and Highways Act 1980 section 31A deposit search	Local Land Charges Unit, Legal Services, Constantine House	Paper	£5 + VAT included as part of CON29 search enquiry, under Optional Question 22
Register of Common Land and Village Greens.	Local Land Charges Unit, Legal Services, Constantine House.	Paper and scanned image.	Copy for each register entry £5 + VAT
Rights of Way Information – to establish existence, status and location of a public right of way, plus any claims or anomalies. To add public rights of way line data in GIS format to the response.	Rights of Way and Access Team, Phoenix House <a href="mailto:Definitivemaps@suffolk.gov.uk">Definitivemaps@suffolk.gov.uk</a>	As appropriate  Digital GIS data	£50 + VAT for a site with a single public right of way, plus £10 for each additional public right of way.  £25 + VAT
Rights of Way Information – to establish whether or not a public right of way is publicly maintainable.	Rights of Way and Access Team, Phoenix House <a href="mailto:Definitivemaps@suffolk.gov.uk">Definitivemaps@suffolk.gov.uk</a>	As appropriate	£30 + VAT
Enquiries relating to CON29 Search requests during conveyancing transaction. Investigation establishes existence, if any, of a) public rights of way b) pending applications to modify the definitive map c) legal orders to create/divert/stop up/amend public rights of way, not yet implemented.	Local Land Charges Unit, Legal Services, Constantine House.	As appropriate	£9 + VAT included as part of CON29 search enquiry under Question 2.2 - 2.5.
Suffolk Biological Records	Suffolk Biodiversity Information Centre	As appropriate	Charges as here <a href="http://www.suffolkbrc.org.uk/node/6">http://www.suffolkbrc.org.uk/node/6</a>
Archaeological Planning Advice	Archaeological Service <a href="mailto:Archaeology@suffolk.gov.uk">Archaeology@suffolk.gov.uk</a>	As appropriate	Charges as here <a href="https://www.suffolk.gov.uk/culture-heritage-and-leisure/suffolk-archaeological-service/archaeology-service-charges/">https://www.suffolk.gov.uk/culture-heritage-and-leisure/suffolk-archaeological-service/archaeology-service-charges/</a>

Historic Environment Records	Archaeological Service <a href="mailto:Archaeology.her@suffolk.gov.uk">Archaeology.her@suffolk.gov.uk</a>	As appropriate	Charges as here <a href="https://www.suffolk.gov.uk/culture-heritage-and-leisure/suffolk-archaeological-service/what-is-the-historic-environment-record/">https://www.suffolk.gov.uk/culture-heritage-and-leisure/suffolk-archaeological-service/what-is-the-historic-environment-record/</a>
------------------------------	--	----------------	--

<b>Environment – Planning</b>			
<b>Description of Information/Publication</b>	<b>Available from</b>	<b>Format</b>	<b>Charges</b>
Con 29 Part I Required Enquiries (Form deals with all registered charges, such as conditional planning permissions, tree preservation orders, conservation areas, listed buildings etc.)	Local Land Charges Unit, Legal Services, Constantine House.	As required	Q2.1 Roads - £3 +VAT Q2.2-5 Public Rights Of Way - £9 +VAT Q3 Road/Traffic Schemes £3 +VAT
Con 29 Part II Optional Enquiries (Form deals with enquiries regarding planning and building regulations, highway matters, planning designations and proposals etc.)	Local Land Charges Unit, Legal Services, Constantine House.	As required	Q22. 1-3 Commons and Village Greens - £5 +VAT
Con29 (Land Searches) for Traffic Management Information	Local Land Charges Unit, Legal Services, Constantine House.	As appropriate	£3 + VAT, included as part of CON29 enquiry search under Question 3
Lists of Streets within specific areas maintainable at public expense	Local Land Charges Unit, Legal Services, Constantine House.	Paper and electronic	The public may inspect the list at Endeavour House for free or <a href="https://www.suffolk.gov.uk/roads-and-transport/road-adoption/streets-maintained-by-suffolk-county-council/">https://www.suffolk.gov.uk/roads-and-transport/road-adoption/streets-maintained-by-suffolk-county-council/</a>
List of streets with written reply.	Local Land Charges Unit, Legal Services, Constantine House.	As appropriate	£5 + VAT
Traffic Management Information	Local Land Charges Unit, Legal Services, Constantine House.	As appropriate	£5 + VAT
Confirmation that no part of a property searched falls within Suffolk County Council ownership.	Local Land Charges Unit, Legal Services, Constantine House.	As appropriate	£10 + VAT

## Travelling - Roads

Description of Information/Publication	Available from	Format	Charges
Highway boundary information. Plans and maps to show the limit and extent of the public highway.	<a href="mailto:HighwayRecords@suffolkhighways.org">HighwayRecords@suffolkhighways.org</a>	As appropriate	£50 + VAT. If further research is required additional fees may be applicable, see below.
Highway boundary information where a site visit and/or research is required: <ul style="list-style-type: none"> <li>• Sites up to 100m in length</li> <li>• For up to each additional 100m</li> <li>• Sites over 500m in length</li> </ul>	<a href="mailto:HighwayRecords@suffolkhighways.org">HighwayRecords@suffolkhighways.org</a>	As appropriate	<ul style="list-style-type: none"> <li>• £80 + VAT</li> <li>• £80 + VAT for up to each additional 100m</li> <li>• Quotes for sites over 500m in length</li> </ul>
Copy of Section 38 Agreement (Road Adoption)	Suffolk Legal Business Unit <a href="mailto:land.charges@suffolk.gov.uk">land.charges@suffolk.gov.uk</a>	Paper and Electronic	£5 + VAT
Traffic Survey Data Records	<a href="mailto:TrafficSurvey@suffolkhighways.org">TrafficSurvey@suffolkhighways.org</a>	Electronic	£40.00 + VAT per survey. <a href="https://www.suffolk.gov.uk/roads-and-transport/traffic-management-and-road-safety/traffic-surveys/">https://www.suffolk.gov.uk/roads-and-transport/traffic-management-and-road-safety/traffic-surveys/</a>

## Public Protection - Trading Standards & Suffolk Fire and Rescue Service

Description of Information/Publication	Available from	Format	Charges
General information on site history with regard to the storage of petroleum spirit.	Trading Standards, Landmark House	Paper only	Typically £50 plus VAT where information available.
Copy of Fire Instant Report	<a href="mailto:Fire.BusinessSupport@suffolk.gov.uk">Fire.BusinessSupport@suffolk.gov.uk</a>	As appropriate	£66 per each report
Interview with Fire Officers	<a href="mailto:Fire.BusinessSupport@suffolk.gov.uk">Fire.BusinessSupport@suffolk.gov.uk</a>	As appropriate	£214 per hour